**RIMBEY UNITED CHURCH BOARD MEETING 2021- 35**

 **December 2nd , 2021**

**PURPOSE:** To make decisions, do planning and discuss church matters.

**PRESENT:** Trudy Bratland (Finance) Audreyann Bresnahan (Worship),

Annette Boorman (Secretary), Mike Boorman (Vice-chair), Lana Curle (Stewardship),

Bev Ewanchuk (M&P), Joan Gammie (Chair), Barb Rooney, ( Chinook Rep.), Judy Stauffer (Church in the World), Elaine Varty (UCLF). Larry Varty (Property).

 Pastor Marco Ste-Marie. A quorum is present.

**CALL TO ORDER:** Joan called the meeting to order at 10:11 am.

Marco presented a case study in conflict resolution for discussion.

**MINUTES: Mike moved** the adoption of the Nov, 4th minutes. **Trudy seconded.**  **CARRIED.**

**AGENDA: Larry moved** approval of the agenda. **Bev seconded.** **CARRIED.**

**AGM: Trudy moved** that The Annual General Meeting of Rimbey United Church be held on March 6th following Sunday worship. **Judy seconded. CARRIED.**

**UPDATE and ACTIONS FROM PAST MINUTES/KIN-DOM GOALS:**

Property isresearching the purchase of a safe and is looking at the problem of the sound system. A reminder that excess funds from the roof project are to be used for other capital needs.

Bev sent an application on Nov 20th to the Community Development Unit for assistance with our 5 year plan, and expects to hear back mid December.

The fruit cake sale cleared a profit of $4728 and generated much good will.

**NEW DISCUSSION ITEMS AND MOTIONS:**

**Trudy moved** that the church continue to receive and forward donations to the Malawi Open Arms orphanage.**Barb seconded. CARRIED.**

**Judy moved** that the Christmas Eve offering be split 50/50 between the church and the Healing Fund. **Trudy seconded. CARRIED.**

**Bev moved** to approve the gathering of fully vaccinated community chorus members for an evening of music practice in our sanctuary at no fee. **Barb seconded. CARRIED.**

**FINANCE and STEWARDSHIP UPDATE:**

**Trudy moved** to accept as info The Income and Expense Summary and the Cash Management Summary as of Nov. 28th.(Appendix 2021- 37 and 2021-38) **Lana seconded. CARRIED.**

**Trudy moved** that the reimbursement requisition form be revised and brought to the next meeting. **Mike seconded. CARRIED. \*\*Finance will do this.**

**TEAM UPDATES:**

Caring Team recognized, with gratitude, Lana (their “Ghost member”)

UCW and UCLF report a profit of @ $800 from the Community Bazaar.

**Trudy moved** that the meeting go “in camera”. **Judy seconded. CARRIED.**

**Trudy moved** that the meeting go “out of camera”. **Judy seconded. CARRIED.**

 **2021-36**

M and P: **Bev moved** that we hire the candidate recommended by the M&P team as Office Administrator as of Dec. 1st. **Mike seconded.CARRIED.**

**Bev moved** that the wage shall be $20/hr for a maximum of 9 hours per week, hours to be determined at the discretion of her immediate supervisor. **Elaine seconded. CARRIED.**

\*\* Bev and Annette will look at the Administrator’s job description policy for needed updates.

\*\*Appreciation lunch for Christine Dec 17th at 1 pm at James Bar and Grill.

**BOARD UPDATE for CONGREGATION:**

M&P will report on the Office Administrator’s position and our 5 year plan at Dec 5th worship.

Reminder to include a brief financial report in our Sunday bulletin.

\*\* **NEXT MEETING DATE: January 6th, 2022 10am.** Judy to lead closing prayer at next meeting.

 **CLOSING PRAYER:** Audreyann

**ADJOURNMENT: Larry moved at 12:06 pm**

**Joan Gammie (board chair) Annette Boorman (secretary)**